

# Justification Letter Template

Dear \_\_\_\_\_,

I am reaching out to request your support and approval to join [NOTABLE](#). If you are not familiar, NOTABLE is a private network designed to support high-achieving Director/GM-level professionals desiring to sharpen their leadership acumen, deepen their network of strategic supporters and expand their capability for roles of broader scope and responsibility. It is a program offered by [Shockingly Different Leadership](#) (SDL), a global strategic human capital company whose client list includes numerous Fortune 100 companies.

Since a key aspect of my role involves being accountable for leading, supporting and providing thought leadership for business operations under my purview, I consider applying to join NOTABLE a valuable investment in my ongoing development. There are not many world-class development experiences which focus specifically on Director/GM levels. This is one of the best, and here's why and what they offer:

- **LEADERSHIP ASSESSMENTS:** A battery of leadership assessments to assess multiple areas of skills
- **S.W.A.T. (Strategy/Wisdom/Action/Tactics) Leadership Circles:** Micro-learning strategy labs which combine short bursts of knowledge, ideation, and strategic-thinking, to move ideas to action further and faster. The circles leverage the power of group think and are facilitated by a highly accomplished leadership coach.
- **LEADERSHIP WORKSHOPS:** Skill-building workshops designed specifically to address the timely challenges leaders are currently facing
- **FIRESIDE CHAT SERIES:** A curated list of renowned, expert speakers on a variety of topics
- **OTHER SPECIAL PROGRAMMING:**
  - Rapid Response Expert Panels
  - Hackathons/Design Sprints
  - Interest Groups
  - Charitable Service Project
  - Virtual Coffees
  - City-based Dine-arounds
  - Virtual Dine-arounds
  - Podcast Guest Features
  - Career Coaching
  - Wellness Events
- **CAPSTONE EVENT:** End of development year celebration

The time commitment would average 3-4 hours per month and the fee is \$4750 for the year. I look forward to the opportunity to learn global best practices and bring them back to our organization.

Thank you in advance for your consideration and let me know your thoughts.

Sincerely,

<Your Name>